

Mentor Application Form

IFMA SV Mentoring Program

Name: _____	Company: _____
Title: _____	Company Address: _____ _____
Business Phone: _____	Cell Phone: _____
Email: _____	LinkedIn Profile: _____

1. Are You an IFMA SV Member? Yes No

2. Do you regularly attend: IFMA Chapter Meetings Roundtables Deep Dives Breakfasts
 Special Events

3. Indicate the number of years you've been involved in each of the following areas of specialization:

Area of Responsibility	# Years Experience
Budeting / Finance	
Building Engineering / HVAC	
Construction / Project Management	
Disaster Recovery / Continuity	
Employee Programs (Fitness, Wellness, Childcare, etc.)	
Environmental Health & Safet (ES&H)	
Event Management	
Fleet Management	
Food Service Management	
Help Desk Management	
IT / Data Center / Critical Systems Management	
Janitorial Management	
Maintenance / Repairs	
Move Management	
Real Estate / Asset & Property Management / Leasing	
Reception / Administration / Records Management	
Security	
Site Maintenance / Landscaping / Parking	
Spaceplanning / Interior Design	
Sustainability / Energy Management / Green Initiatives	
Transportation Demand Management	
Vendor / Contracts Management	
Waste Management / REcycling	
Other:	
Other:	
Other:	

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4. Have you ever *been* a mentor? In what capacity?

5. Have you ever *had* a mentor? In what capacity?

6. Mentors will provide support and encouragement to mentees and act as sounding board for ideas in various areas. Please choose top areas in which you feel you can best benefit a mentee:

- Provide general knowledge of the facilities management industry (define roles, responsibilities & performance criteria)
- Increase mentee's aptitude and skills in job performance to the next level through and understanding of best practices
- Increase credibility within or outside department/firm
- Provide advice about how to communicate and/or protocols with clients, colleagues and superiors
- Provide coaching/training/education resources – articles, books, access to additional mentors, etc.
- Provide insights into career goals and objectives
- Provide insights into challenges and conflicts at work
- Provide coaching to develop leadership skills
- Other (please specify): _____

7. Check any of the following that are important to you in a mentee.

- Interest in a particular discipline/areas of FM (please specify)
- Desires to obtain an FM credential
- Type of company mentee works for (please specify)
- The mentee works in proximity of my company or home (if home indicate general location)
- I would like a mentee of the same gender
- Other (please specify)

8. Please attach a **copy of your resume** which lists your educational background, all degrees/certifications and work experience.

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9. **This is extremely important:** please describe the nature of the mentoring you envision providing and expand on your choices in Question #6 to further explain how you can most benefit a mentee. What are your success criteria?

Please email the completed Mentor Application Form to the IFMA SV chapter administrator, admin@ifmasv.org and it will be passed on to Mentor Committee Coordinator. Put MENTOR APPLICATION in the subject line.