Agenda

• Welcome and Introduction
• IFMA HQ Update
• Technical Program
• Q & A
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Deep Dive Breakfast Sponsor

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IFMA HQ Update

John Carrillo, CFM, IFMA Fellow
IFMA Chair

Laurie Gilmer, P.E., CFM, FMP, SFP, CxA
IFMA 2nd Vice Chair
• Coronavirus Preparedness Resource Center (www.ifma.org)
• Virtual Events
• WWP Update
• Other resources in development
Top-Tier Facility Managers Consider These Primary Functions:

- O&M Program
- Cleaning Program
- Safety & Security
- Facilities Plan

When Re-Occupying Vacated Facilities
The Facility Manager’s best assets

- Your knowledge of your organization
- Your competency in facilities
- Your community through IFMA and the broader facilities industry

These are the best ways for a facility manager to help your organization recover, re-establish, and re-occupy our facilities and our workplaces both in the short-term and in the long-term
Past

Pre-Occupancy
O&M
Cleaning
Security

Future

On-going
Facilities Plan: plans, processes, procedures that are modified or put in place

Near Term
Re-Occupancy
What do we need to do to keep people healthy?

Timeline

Short Term

Long Term
Are the building systems functioning and ready to handle full occupancy?

- Systems that maintain the indoor environment (air quality, humidity, filtration, controls)
- Water quality
- Transport systems
- Power systems

*With fewer people around, there may be some unexpected surprises*

- Pest management program
Cleaning Program

What level of cleaning should be performed and where?
- High touch surfaces
- Soft surfaces
- Electronics

Update your cleaning program
- Level of cleaning
- Frequency
- PPE
- Use of chemicals
Safety & Security

Are the physical security elements in place and functional?

- Exterior doors
- Lighting
- Access control and video surveillance
- Communication systems

Update your security procedures, protocols, and plans

- Visitor management
- Proximity management
- PPE
Facilities Plan

What changes to reflect the needs of the current environment?

- Space
- People
  - Personal habits and interactions
  - Personnel schedules
- O&M program
  - Adjustments to plans and schedules
  - Adding new PMs
  - Unintended consequences
Facilities Plan

What changes to reflect the needs of the current environment?

• Cleaning
• Safety & Security - After-action report
• Interactions with other departments
  – IT and data security
  – Legal
  – HR
Wrap-up

The Facility Manager’s best assets

✓ Your knowledge *of your organization*
✓ Your competency *in facilities*
✓ Your community *through IFMA and the broader facilities industry*

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### O&M
- **Past:** Pre-Occupancy
- **Future:** On-going

### Cleaning Program
- **Past:** Re-Occupancy

### Safety & Security

### Facilities Plan
Questions?
What’s next?

Join us next Friday, April 25th for Part II: O&M Deep Dive

Thank you!